



State of Arizona
Department of Education

Jaime A. Molera
Superintendent of
Public Instruction

MEMORANDUM

To:

SPED 02-13

From: Lynn Busenbark, Ph.D.
Director of Program Support
Exceptional Student Services

Date: October 17, 2001

Subject: Public Comment on the Child Find Draft Agreement and Tracking Form

Enclosed you will find the draft child find agreement between the Arizona Department of Education (ADE) and the Department of Economic Security (DES) as lead agency for the Arizona Early Intervention Program (AzEIP). The purpose of this agreement is to ensure that all children between the ages of birth and twenty-two years of age are located, identified, and evaluated according to procedures and timelines that meet state and federal requirements.

Also enclosed is the draft tracking form that schools and AzEIP providers will use to record referrals to each other and to alert the ADE if timelines are not being met.

The child find agreement, once signed, will become part of the ADE/ESS and AzEIP eligibility documentation for the receipt of federal Individuals with Disabilities Act (IDEA) funds. It is essential that we have an agreement and form that meet the practical realities in the field as well as the procedural compliance with the regulations. Therefore, we are seeking your input at this time.

The public comment period began on October 11, 2001 and will end on December 14, 2001. You may send written comments by post or email to the address below.

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